

## How to Check Your Estimated Term Fees

The “**Term Registration Estimated Price**” report allows you to view an **estimated total cost for your semester before the official invoice is issued.**

This report shows:

- Your total estimated amount for the selected term
- Any applicable discounts (including the percentage and adjusted prices)

**Note:** This is an estimate only. Your final invoice will be issued separately.

### Steps to Access the Report

#### 1. Select the correct term

Make sure you are viewing the term for which you want to check the estimated fees.

The screenshot displays the Classter dashboard for American University of Bahrain. The top navigation bar includes the Classter logo, the university name in Arabic and English, and the current term selection dropdown set to '1 SPRING 2026'. The main dashboard area shows summary statistics: 0 Sections Enrollments, 2 Courses, and 0 Instructors. Below these are sections for Notice Board (with a message 'You don't have any notifications'), Quick Actions (User Guide, Message Center, Online Payment, Sessions, Files), and a Timetable view. The Timetable view is currently empty, showing a grid for the dates 29 Mar to 4 Apr 2026. A message at the top of the timetable states: 'Ohh, You dont have any scheduled timetable sessions for the selected date. Please choose a'.

## 2. Go to “Reports”

Click on the **Reports** section in the system.

The screenshot displays the Classter system interface for the American University of Bahrain. The top header includes the Classter logo, university name in Arabic and English, and the semester "SPRING 2026". The main dashboard area shows statistics: 0 Sections Enrollments, 2 Courses, and 0 Instructors My Instructors. A Notice Board indicates no notifications. Quick Actions include User Guide, Message Center, and Online Payment. The Timetable section shows a calendar for 29 Mar - 4 Apr 2026, with no sessions scheduled for the selected date (02/04/2026).

The sidebar on the left contains the following menu items: Dashboard, Online Registration, Financial, Timetable, My Instructors/Advisor, Academic Data, Attendance, Sessions, Instructor/Advisor Meetings, Requests, and **Reports** (highlighted with a green box and a '2' notification badge).

The Reports page content includes a search bar, a "Select Report" dropdown menu, and a list of report options: Attendance Report (Student), **Term Registration Estimated Price** (highlighted in red), Unofficial Transcript (AUBH), and Enrollment Letter (English).

### 3. Open the report

Select “Term Registration Estimated Price”.

The report will load automatically.

The screenshot shows the Classter interface. On the left is a navigation menu with options like Dashboard, Online Registration, Financial, Timetable, My Instructors/Advisor, Academic Data, Attendance, Sessions, Instructor/Advisor Meetings, Requests, and Reports. The main area displays the 'Reports' section with a search bar and a list of reports, including 'Term Registration Estimated Price'. Below this, there are 'Exports' and 'Print' buttons. The report content is displayed in a large frame, featuring the American University of Bahrain logo and the title 'Courses Estimated Price - SPRING 2026'. A green box highlights the text 'Name is Hidden'. Below the title is a table with columns for Code, Course, and Price (BHD).

Code	Course	Price (BHD)
ARIHG 101	Arabic for Non-Arabic Speakers	600.000
ENGL 102	Composition II	600.000
	Activities Fee T1	110.000
	Technology Fee T1	50.000
<b>Total</b>		<b>1360.000</b>

### 4. Download (optional)

If you want a copy, click **Export** and choose your preferred file format.

This screenshot is similar to the previous one but shows the 'Exports' dropdown menu open. A green box highlights the 'Exports' button and the dropdown menu, with a green box containing the number '4' next to it. The dropdown menu lists several options: 'Export to XLSX', 'Export to PDF', 'Export to CSV', and 'Export to DOC'. The rest of the report content, including the table and the 'Name is Hidden' text, remains visible in the background.

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	Activities Fee T1	110.000
	Technology Fee T1	50.000
<b>Total</b>		<b>1360.000</b>